



**GEMMELL OVENDEN WALSH**  
R E C R U I T M E N T

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 www.gowrecruitment.com

Completed timesheet should be faxed to **02 9252 7814** by 10am Monday morning of each week!!!

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Week Ending: \_\_\_\_\_

Will this be your last timesheet: YES NO (please circle)

If YES, date contract to be completed: \_\_\_\_\_

Notes to the Accounts Departments (ie holidays, changes to bank account details etc):

\_\_\_\_\_  
 \_\_\_\_\_

	Start Time	Finish Time	Lunch	Normal Hours	Time-and – a Half Hours	Double – Time Hours	Total Hours Worked
Mon							
Tues							
Wed							
Thurs							
Fri							
Sat							
Sun							
			Total Hours Worked				

Client Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Client Name: \_\_\_\_\_

Date: \_\_\_\_\_

Contractor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

GOW Consultant: \_\_\_\_\_

Branch: Syd Mel Sing

(This signature verifies that the hours recorded on this timesheet are true & correct.)  
 Please fax to our office by 10am Monday morning of each week – Fax 02 9252 7814.